

# MOUNT LAUREL FIRE DEPARTMENT

Est. 1953

69 Elbo Lane  
Mount Laurel, NJ 08054

Tel: (856) 234-6053  
Fax: (856) 234-3756

## A G E N D A

### REGULAR MEETING

**Tuesday, February 18, 2020 @ 7:00 PM**  
Headquarters Station Meeting Room

#### REMINDER:

THE BOARD REQUESTS THAT ALL CELL PHONES BE SET TO SILENT TO PREVENT UNNECESSARY INTERRUPTION OF TONIGHT'S MEETING.

1. Call to Order
2. Pledge of Allegiance / Moment of Silence
3. Roll Call - Commissioners Cornue, Hamilton, Ridenour, Roura and Shestack
4. Public Announcements - Clerk
5. Adoption of Resolutions;
  - Resolution #2020-04 "Resolution Authorizing the Award of Contract for the Financing of an Apparatus Lease Purchase"
  - Resolution #2020-05 "Award of Contract for the Purchase of Apparatus"
6. Approval of Meeting Minutes;
  - Regular Meeting of January 20, 2020
7. Financial Matters;
  - a. Approval of Monthly Bills (January 2020)
  - b. Questions / Comments by Treasurer
8. Monthly Report by Deputy Chief - Administration
9. Monthly Report by Chief of Department
10. Standing Committee Reports
11. Other Matters *(if necessary)*
12. Comments of Fire District Professionals
13. Comments of Fire Commissioners
14. Public Participation

15. Resolution #2020-06 "Closing of Meeting Pursuant to Open Public Meetings Act"
16. Closed Session:
  - a. Legal Matters;
    1. Any other legal matter that may come before the Board
  - b. Personnel Matters;
    1. Employee Disciplinary Action / Injury Update - Chief Colucci
    2. Outstanding Grievance Status - Chief Colucci
    3. Any other personnel matter that may come before the Board
17. Adjournment of Closed Session
18. Return to Open Session
19. Adjournment of Regular Meeting

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### RESOLUTION 2020-04

#### *RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR THE FINANCING OF AN APPARATUS LEASE PURCHASE*

**WHEREAS**, pursuant to the provision of the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) the Fire District's Qualified Purchasing Agent did advertise for, received and open in public formal quotes for the Financing for an Apparatus Lease Purchase.

**WHEREAS**, two (2) bids were so received from the following bidders:

<b>Bidder</b>	<b>Interest Rate</b>
TD Equipment Finance	2.22%
US Bank	2.49%

**WHEREAS**, TD Equipment Finance, Inc. 1701 Route 70 East, Cherry Hill, NJ 08034 has submitted the lowest price qualified bid indicating that they will provide financing for a 10 year Capital Lease Purchase with the total principal amount of \$2,500,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. That a contract by and between the Mount Laurel Fire District #1 and TD Equipment Finance, Inc. 1701 Route 70 East, Cherry Hill, NJ 08034 be and is hereby authorized and approved.

### CERTIFICATION

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on February 18, 2020.

Richard Hamilton, Clerk

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### RESOLUTION 2020-05

#### *AWARD OF CONTRACT FOR THE PURCHASE OF APPARATUS*

**WHEREAS**, PL. 2011, c. 139 allows local contracting units to utilize national cooperative contracts as a method of procurement of goods and services; and,

**WHEREAS**, Houston-Galveston Area Council (H-GAC) is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and,

**WHEREAS**, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including purchase of goods and services; and,

**WHEREAS**, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and,

**WHEREAS**, Mount Laurel Fire District #1 has joined and is a member of the H-GAC cooperative purchasing program and is eligible to purchase goods and services available under contracts that have been duly awarded by the H-GAC; and,

**WHEREAS**, H-GAC has awarded a contract that was publicly advertised and bid to Ferrara Fire Apparatus Inc. under contract number FS12-19 for fire apparatus; and,

**WHEREAS**, the Administrator, in accordance with the requirements of PL. 2011, c. 139 has recommended to the Board of Fire Commissioners the use of the contract awarded by H-GAC to purchase fire apparatus for the reasons of efficiency and economy; and,

**WHEREAS**, The New Jersey Department of Community Affairs in LFN 2012-10, sets forth that a government authority must engage in a procedure that assert that cost savings benefits will be achieved, and further that the national contract entity has demonstrated that it has met appropriate New Jersey requirements; and,

**WHEREAS**, the District has engaged in a process wherein such requirements have been satisfied, and further has approved of the process as previously demonstrated by the passage of Resolution 2016 - 32 on September 19, 2016; and,

**WHEREAS**, funds have been authorized and are now available for this purchase under NJ Local Finance Board Approval on February 12, 2020;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of the Mount Laurel Fire District #1 as follows:

1. That a purchase contract for the acquisition of three (3) pieces of fire apparatus (two 77'quints and an engine) and associated equipment as more specifically described in the Apparatus Contract, prepared by FF1 Apparatus, 34 Wilson Drive, Sparta, NJ 07871 which are attached hereto and made part hereof, by and between Mount Laurel Fire District #1, and Ferrara Fire Apparatus Inc., 27855 James Chapel Rd., PO Box 249, Holden, LA, 70744 pursuant to the terms and conditions of the H-GAC contract number FS12-19, be and is hereby approved and authorized.
2. The total amount authorized by the NJ Local Finance Board for this purchase shall not exceed \$2,500,000.00.
3. Funds for this purchase are available for and are being certified under NJ Local Finance Board Approval, as approved by the voters of the Mount Laurel Fire District #1 in a Special Election that was held on December 23, 2019, in the amount of \$3,000,000.00.

### **CERTIFICATION**

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on February 18, 2020.

Richard Hamilton, Clerk

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### **RESOLUTION 2020-06**

#### *CLOSING OF MEETING PURSUANT TO OPEN PUBLIC MEETINGS ACT*

**WHEREAS**, pursuant to the Open Public Meetings Act, the Board is allowed to engage in an Executive (Closed) Session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in Executive (Closed) Session; and,

**WHEREAS**, it is necessary for the Board to discuss various matters regarding personnel, contracts and/or litigation or legal matters and, accordingly, these matters are eligible for discussion by the Board in an Executive (Closed) Session.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. The special meeting of February 18, 2020, is hereby closed to the public and will be reopened at such time as the discussions held in Executive (Closed) Session have been completed.
2. The minutes of the Executive (Closed) Session will be revealed to the public at such time as the matters discussed have been resolved.

### **CERTIFICATION**

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a special meeting held on February 18, 2020.

Richard Hamilton, Clerk