

MOUNT LAUREL

FIRE DEPARTMENT

Est. 1953

69 Elbo Lane
Mount Laurel, NJ 08054

Tel: (856) 234-6053
Fax: (856) 234-3756

A G E N D A

REGULAR MEETING

Monday, January 17, 2022 @ 7:00 PM

Via ZOOM Video Conference at:

<https://us02web.zoom.us/j/85897816391?pwd=QTlxM080S0pJNndDOGJ6Y1AwUW9TUT09>

Passcode: 134508

REMINDER:

THE BOARD REQUESTS THAT ALL CELL PHONES BE SET TO SILENT TO PREVENT UNNECESSARY INTERRUPTION OF TONIGHT'S MEETING.

- 1) Call to Order
- 2) Pledge of Allegiance / Moment of Silence



- 3) Roll Call - Commissioners Cornue, Logel, Ridenour, Roura, and Shestack
- 4) Public Announcements - Clerk
- 5) Adoption of Resolutions;

- Resolution #2022-01 "Appointment of a Fund Commissioner to the First Responder Joint Insurance Fund"
- Resolution #2022-02 "Establishment of the Full-Time Paid Position of Fire Prevention Specialist for the Mount Laurel Fire District #1 (Second Reading)"
- Resolution #2022-03 "Approval of Addendum - (B) to Include Position of Fire Prevention Specialist to Support Staff Collective Bargaining Agreement 2020 - 2023"
- Resolution #2022-04 "Administrative Policy #04-034 Support Staff Uniform Components"
- Resolution #2022-05 "A Resolution Authorizing the Board of Fire Commissioners, Mount Laurel Fire District #1, to Enter into a Cooperative Pricing System Agreement with the Camden County Educational Services Commission"

- 6) Approval of Meeting Minutes;
 - a) Regular Meeting of December 20, 2021
- 7) Financial Matters
 - a) Questions / Comments by Treasurer
 - b) Approval of Monthly Bills
- 8) Monthly Report by Deputy Chief - Administration
- 9) Monthly Report by Chief of Department
- 10) Standing Committee Reports
- 11) Other Matters *(if necessary)*
- 12) Comments of Fire District Professionals
- 13) Comments of Fire Commissioners
- 14) Public Participation
- 15) Resolution #2022-06 "Closing of Meeting Pursuant to Open Public Meetings Act"
- 16) Closed Session:
 - a) Legal Matters;
 - i) Any other legal matter that may come before the Board
 - b) Personnel Matters;
 - i) Employee Disciplinary Action / Injury Update
 - ii) Outstanding Grievance Status
 - iii) Any other personnel matter that may come before the Board
- 17) Adjournment of Closed Session
- 18) Return to Open Session
- 19) Adjournment of Regular Meeting

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RESOLUTION 2022-01

APPOINTMENT OF A FUND COMMISSIONER TO THE FIRST RESPONDER JOINT INSURANCE FUND

WHEREAS, the District has a need to appoint an alternate fund commissioner to the First Responder Joint Insurance Fund to assist the fund commissioner;

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. Christopher Burnett is appointed as the Fund Commissioner and Alan Pine as the Alternate Commissioner for the First Responder Joint Insurance Fund.

NOW, THEREFORE, BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the Following:

1. Christopher Burnett, Fund Commissioner
2. Alan Pine, Alternate Fund Commissioner
3. First Responder Joint Insurance Fund

CERTIFICATION

I, John Cornue, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a meeting held on January 17, 2022.

John Cornue, Clerk

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RESOLUTION 2022-02

*ESTABLISHMENT OF THE FULL-TIME PAID POSITION OF
FIRE PREVENTION SPECIALIST
FOR THE MOUNT LAUREL FIRE DISTRICT #1
(SECOND READING)*

WHEREAS, N.J.S.A. 40A:14-81.1 provides that a Fire District may establish paid positions within the Fire District by resolution, as shall be determined by the Board of Fire Commissioners for the purposes of the Fire District; and,

WHEREAS, the Board of Fire Commissioners has determined that the establishment and creation of the full-time paid position of FIRE PREVENTION SPECIALIST is required for the purposes of the Fire District; and,

NOW, THEREFORE, be it resolved by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that the full-time paid position of FIRE PREVENTION SPECIALIST is hereby established and created for the purposes of the Fire District.

CERTIFICATION

I, John Cornue, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 17, 2022.

John Cornue, Clerk

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RESOLUTION 2022-03

*APPROVAL OF ADDENDUM - (B) TO INCLUDE POSITION OF FIRE PREVENTION SPECIALIST TO
SUPPORT STAFF
COLLECTIVE BARGAINING AGREEMENT 2020 - 2023*

WHEREAS, the Fire District has, in good faith, negotiated Addendum - (B) for the inclusion of the position of Fire Prevention Specialist in the current Collective Bargaining Agreement with the Support Staff Collective Bargaining Agreement of IAFF Local 4408 covering the period 1/1/20 through 12/31/23.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that Addendum - (B) to include Position of Fire Prevention Specialist of the Support Staff Collective Bargaining Agreement 2020 - 2023 is hereby approved and agreed to by the Board of Fire Commissioners and that a copy is attached.

CERTIFICATION

I, John Cornue, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a meeting held on January 17, 2022.

John Cornue, Clerk

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RESOLUTION 2022-04

ADMINISTRATIVE POLICY #04-034 SUPPORT STAFF UNIFORM COMPONENTS

WHEREAS, Administrative Policy #04-034 (Support Staff Uniform Components) has been revised, signed and approved by the Board; and

WHEREAS, this Administrative Policy is a written policy that is applicable to and shall be followed by all members of the Department and the Board as it pertains to the operation of the Fire Department; and,

WHEREAS, this Administrative Policy supercedes and nullifies all previous revisions of Administrative Policy #04-034.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of the Mount Laurel Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that it hereby formally adopts this Administrative Policy for use by the Fire District.

CERTIFICATION

I, John Cornue, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 17, 2022.

John Cornue, Clerk

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RESOLUTION 2022-05

A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS, MOUNT LAUREL FIRE DISTRICT #1, TO ENTER INTO A COOPERATIVE PRICING SYSTEM AGREEMENT WITH THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

WHEREAS, the Camden County Educational Services Commission, 225 White Horse Avenue, Clementon, NJ 08021, (hereinafter referred to as the "Lead Agency") is conducting a voluntary Cooperative Pricing System with boards of education, municipalities, and other types of public bodies located within the State of New Jersey, utilizing the Lead Agency's administrative purchasing services and facilities in order to effect substantial economies in the purchase of work, materials and supplies; and

WHEREAS, the Cooperative Pricing System is authorized by N.J.S.A. 40A: 11-11 and has been approved by the Division of Local Government Services in the Department of Community Affairs pursuant to N.J.A.C. 5:34-7.1 et seq., and

WHEREAS, all the parties hereto shall approve this Agreement by Ordinance or Resolution, as appropriate, in accordance with the aforesaid statute; and

WHEREAS, the Mount Laurel Fire District #1 desires to enter into the Cooperative Pricing System to gain efficiencies and value in purchasing and contracting;

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners, Mount Laurel Fire District #1 of the Township of Mount Laurel, County of Burlington, State of New Jersey that the Commissioners are hereby authorized to execute the Cooperative Pricing Agreement with the Camden County Educational Services Commission; and

BE IT FURTHER RESOLVED that the Board of Fire Commissioners agrees to abide by the provisions of the Agreement and that Christopher Burnett, Fire Chief, assigned by the Chairman of the Board is hereby authorized to execute the Agreement on behalf of the Board of Fire Commissioners.

Roll Call of Vote

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Ridenour						
Shestack						
Roura						
Cornue						
Logel						

CERTIFICATION

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John Cornue, Clerk

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RESOLUTION 2022-06

CLOSING OF MEETING PURSUANT TO OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, the Board is allowed to engage in an Executive (Closed) Session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in Executive (Closed) Session; and,

WHEREAS, it is necessary for the Board to discuss various matters regarding personnel, contracts and/or litigation or legal matters and, accordingly, these matters are eligible for discussion by the Board in an Executive (Closed) Session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. The meeting of January 17, 2022, is hereby closed to the public and will be reopened at such time as the discussions held in the Executive (Closed) Session have been completed.
2. The minutes of the Executive (Closed) Session will be revealed to the public at such time as the matters discussed have been resolved.

CERTIFICATION

I, John Cornue, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a meeting held on January 17, 2022.

John Cornue, Clerk