

# MOUNT LAUREL

## FIRE DEPARTMENT

Est. 1953

69 Elbo Lane  
Mount Laurel, NJ 08054

Tel: (856) 234-6053  
Fax: (856) 234-3756

### AGENDA

#### *REGULAR MEETING*

**Monday, June 18, 2018 @ 7:00 PM**  
Headquarters Station Meeting Room

#### **REMINDER:**

THE BOARD REQUESTS THAT ALL CELL PHONES EITHER BE SET TO VIBRATE OR BE TURNED OFF TO PREVENT UNNECESSARY INTERRUPTION OF TONIGHT'S MEETING.  
THE BOARD THANKS YOU FOR YOUR COOPERATION IN ADVANCE.

1. Call to Order
2. Pledge of Allegiance / Moment of Silence
3. Roll Call - Commissioners Cornue, Hamilton, Ridenour, Roura and Shestack
4. Public Announcements - Clerk
5. Adoption of Resolutions;
  - Resolution #2018-27 "Approval & Authorizing Execution of an Employment Contract for Senior Account Clerk Jennifer Zimmer Dawson from 7/1/2018 through 6/30/2021"
  - Resolution #2018-28 "Permanent Appointment of Patrick W. Bigoss to the Position of Training Officer for the Year 2018"
  - Resolution #2018-29 "Permanent Appointment of William D. Constantine to the Position of Training Officer for the Year 2018"
6. Approval of Meeting Minutes;
  - Regular Meeting of May 21, 2018
7. Financial Matters;
  - a. Approval of Monthly Bills (June 2018)
  - b. Questions / Comments by Treasurer
8. Monthly Report by Administrator
9. Monthly Report by Chief of Department
10. Standing Committee Reports

11. Other Matters *(if necessary)*
12. Comments of Fire District Professionals
13. Comments of Fire Commissioners
14. Public Participation
15. Resolution #2018-30 "Closing of Meeting Pursuant to Open Public Meetings Act"
16. Closed Session:
  - a. Legal Matters;
    1. Any other legal matter that may come before the Board
  - b. Personnel Matters;
    1. Employee Disciplinary Action / Injury Update - Chief Colucci
    2. Outstanding Grievance Status - Chief Colucci
    3. Any other personnel matter that may come before the Board
17. Adjournment of Closed Session
18. Return to Open Session
19. Adjournment of Regular Meeting

# **MOUNT LAUREL**

## **FIRE DEPARTMENT**

Est. 1953

69 Elbo Lane  
Mount Laurel, NJ 08054

Tel: (856) 234-6053  
Fax: (856) 234-3756

### **RESOLUTION 2018-27**

*APPROVAL & AUTHORIZING EXECUTION OF  
AN EMPLOYMENT CONTRACT FOR  
SENIOR ACCOUNT CLERK JENNIFER ZIMMER DAWSON  
FROM 7/1/2018 THROUGH 06/30/2021*

**WHEREAS**, the Fire District has previously created the position of Senior Account Clerk; and,

**WHEREAS**, the Board of Fire Commissioner wish to establish the terms and conditions of employment relative to this position; and,

**WHEREAS**, the parties have agreed upon a form of contract relative to same.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. The employment contract for Senior Account Clerk Jennifer Z. Dawson as attached hereto is hereby approved with a term of 7/1/2018 through 6/30/2021.
2. The appropriate Commissioners are hereby authorized to execute same.

### **CERTIFICATION**

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on June 18, 2018.

Richard Hamilton, Clerk

# **MOUNT LAUREL**

## **FIRE DEPARTMENT**

Est. 1953

69 Elbo Lane  
Mount Laurel, NJ 08054

Tel: (856) 234-6053  
Fax: (856) 234-3756

### **RESOLUTION 2018-28**

#### *PERMANENT APPOINTMENT OF*

*PATRICK W. BIGOSS*

#### *TO THE POSITION OF TRAINING OFFICER FOR THE YEAR 2018*

**WHEREAS**, N.J.S.A. 40A:14-81.1 provides that a Fire District may establish paid positions within the Fire Department or for the Fire District as such positions shall be determined by the Fire Commissioners to be required for the purposes of the Fire District; and

**WHEREAS**, N.J.S.A. 40A:14-81.1 provides that a Fire District shall, by resolution, appoint persons to, determine the terms of, fix the compensation for, and prescribe the powers, functions and duties of all paid positions so established; and

**WHEREAS**, under a separate resolution entitled "ESTABLISHMENT OF THE PAID POSITION OF TRAINING OFFICER FOR THE MOUNT LAUREL FIRE DISTRICT #1", the Board of Fire Commissioners has established and created the paid position of "TRAINING OFFICER" within the Fire District for the purpose of the Fire District.

**NOW, THEREFORE**, be it resolved by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that PATRICK W. BIGOSS is hereby permanently promoted to the position of TRAINING OFFICER for the period 06/19/18 to 12/31/18. The requirements, compensation/benefits, duties and powers of said position are as described in the "TRAINING OFFICER" Civil Service Commission job description and the Collective Bargaining Agreement between The Mount Laurel Fire District #1 and Mount Laurel Professional Firefighters Association, Local 4408 - S (Support Staff) (January 1, 2017 through December 31, 2019).

### **CERTIFICATION**

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on June 18, 2018.

Richard Hamilton, Clerk

# **MOUNT LAUREL**

## **FIRE DEPARTMENT**

Est. 1953

69 Elbo Lane  
Mount Laurel, NJ 08054

Tel: (856) 234-6053  
Fax: (856) 234-3756

### **RESOLUTION 2018-29**

*PERMANENT APPOINTMENT OF*

*WILLIAM D. CONSTANTINE*

*TO THE POSITION  
OF TRAINING OFFICER FOR THE YEAR 2018*

**WHEREAS**, N.J.S.A. 40A:14-81.1 provides that a Fire District may establish paid positions within the Fire Department or for the Fire District as such positions shall be determined by the Fire Commissioners to be required for the purposes of the Fire District; and

**WHEREAS**, N.J.S.A. 40A:14-81.1 provides that a Fire District shall, by resolution, appoint persons to, determine the terms of, fix the compensation for, and prescribe the powers, functions and duties of all paid positions so established; and

**WHEREAS**, under a separate resolution entitled "ESTABLISHMENT OF THE PAID POSITION OF TRAINING OFFICER FOR THE MOUNT LAUREL FIRE DISTRICT #1", the Board of Fire Commissioners has established and created the paid position of "TRAINING OFFICER" within the Fire District for the purpose of the Fire District.

**NOW, THEREFORE**, be it resolved by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that WILLIAM D. CONSTANTINE is hereby permanently promoted to the position of TRAINING OFFICER for the period 06/19/18 to 12/31/18. The requirements, compensation/benefits, duties and powers of said position are as described in the "TRAINING OFFICER" Civil Service Commission job description and the Collective Bargaining Agreement between The Mount Laurel Fire District #1 and Mount Laurel Professional Firefighters Association, Local 4408 - S (Support Staff) (January 1, 2017 through December 31, 2019).

### **CERTIFICATION**

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on June 18, 2018.

Richard Hamilton, Clerk

# MOUNT LAUREL

## FIRE DEPARTMENT

Est. 1953

69 Elbo Lane  
Mount Laurel, NJ 08054

Tel: (856) 234-6053  
Fax: (856) 234-3756

### **RESOLUTION 2018-30**

#### *CLOSING OF MEETING PURSUANT TO OPEN PUBLIC MEETINGS ACT*

**WHEREAS**, pursuant to the Open Public Meetings Act, the Board is allowed to engage in an Executive (Closed) Session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in Executive (Closed) Session; and,

**WHEREAS**, it is necessary for the Board to discuss various matters regarding personnel, contracts and/or litigation or legal matters and, accordingly, these matters are eligible for discussion by the Board in an Executive (Closed) Session.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. The regular meeting of June 18, 2018 is hereby closed to the public and will be reopened at such time as the discussions held in Executive (Closed) Session have been completed.
2. The minutes of the Executive (Closed) Session will be revealed to the public at such time as the matters discussed have been resolved.

### **CERTIFICATION**

I, Richard Hamilton, Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on June 18, 2018.

John Cornue, Deputy Clerk