

MOUNT LAUREL

FIRE DEPARTMENT

Est. 1953

69 Elbo Lane
Mount Laurel, NJ 08054

Tel: (856) 234-6053
Fax: (856) 234-3756

A G E N D A

REGULAR MEETING

Monday, March 18, 2019 @ 7:00 PM
Headquarters Station Meeting Room

REMINDER:

THE BOARD REQUESTS THAT ALL CELL PHONES EITHER BE SET TO VIBRATE OR BE TURNED OFF TO PREVENT UNNECESSARY INTERRUPTION OF TONIGHT'S MEETING.
THE BOARD THANKS YOU FOR YOUR COOPERATION IN ADVANCE.

1. Call to Order
2. Pledge of Allegiance / Moment of Silence
3. Roll Call - Commissioners Cornue, Hamilton, Ridenour, Roura and Shestack
4. Public Announcements - Clerk
5. Adoption of Resolutions;
 - Resolution #2019-05 "Adoption of Cash Management Plan"
 - Resolution #2019-06 "Authorization for the Sale of Surplus Equipment Assets"
6. Approval of Meeting Minutes;
 - Regular Meeting of February 19, 2019
7. Financial Matters;
 - a. Approval of Monthly Bills (March 2019)
 - b. Questions / Comments by Treasurer
8. Monthly Report by Deputy Chief - Administration
9. Monthly Report by Chief of Department
10. Standing Committee Reports
11. Other Matters *(if necessary)*
12. Comments of Fire District Professionals

13. Comments of Fire Commissioners
14. Public Participation
15. Resolution #2019-07 "Closing of Meeting Pursuant to Open Public Meetings Act"
16. Closed Session:
 - a. Legal Matters;
 1. Any other legal matter that may come before the Board
 - b. Personnel Matters;
 1. Employee Disciplinary Action / Injury Update - Chief Colucci
 2. Outstanding Grievance Status - Chief Colucci
 3. Any other personnel matter that may come before the Board
17. Adjournment of Closed Session
18. Return to Open Session
19. Adjournment of Regular Meeting

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RESOLUTIONS 2019-05

ADOPTION OF CASH MANAGEMENT PLAN

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the Fire District is a municipal entity as defined in the rules and regulations promulgated by the Local Finance Board; and,

WHEREAS, pursuant to N.J.S.A. 40A:5-1 et. Seq. and Subchapter 3, Section 5:31-3.1(a) provide that governing bodies shall, by resolution passed by not less than a majority of the full membership, adopt a Cash Management Plan, which shall include the designation of a deposit, which may be the State of New Jersey Cash Management Fund and/or a public depository or depositories; and,

WHEREAS, the Cash Management Plan seeks to ensure to the extent practicable that the investment of local funds are in interest-bearing accounts and other permitted investments as allowed by N.J.S.A. 40A:5-14(d), which provides that the Cash Management Plan may include an authorization to invest in any of the accounts, securities and investments authorized pursuant to N.J.S.A. 40A:5-15.1; and,

WHEREAS, it is the policy of the Mount Laurel Fire District #1 Board of Fire Commissioners to obtain the highest return on its investments while safeguarding to the best extent possible the initial investment of monies and to consider the preservation of capital, liquidity, current historical investment returns, diversification maturity requirements, costs, and fees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1 of the Township of Mount Laurel, County of Burlington as follows:

1. This resolution shall act as a formal adoption by the Mount Laurel Fire District #1 Board of Fire Commissioners of the attached Cash Management Plan and govern the investments of the Fire District funds that may be made and/or maintained in the types of investments of account, securities and investments enumerated in N.J.S.A. 40A:5-15.1.
2. The official depositories of the Fire District shall be the Bank of America, N.A. and TD Bank National Association.

CERTIFICATION

I, John Cornue, Deputy Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a special meeting held on March 18, 2019.

John Cornue, Deputy Clerk

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RESOLUTION 2019-06

AUTHORIZATION FOR THE SALE OF SURPLUS EQUIPMENT ASSETS

WHEREAS, certain equipment assets of the Fire Department have been determined to be surplus and no longer needed for public use by the Fire Department; and,

WHEREAS, the sale or other disposition of any surplus property must be authorized by resolution of the Board of Fire Commissioners per Local Public Contracts Law, N.J.S.A. 40A:11-36, et seq. in an "as is" condition without an expressed or implied warranty of any kind; and,

WHEREAS, pursuant to Local Finance Notice #2008-9, the Board is authorized to sell surplus equipment assets through the GovDeals.com internet auction website in accordance with the terms and conditions outlined in New Jersey State Contract #A70967: and,

WHEREAS, all interested bidders shall be required to pre-register with GovDeals through their website (www.Govdeals.com) and agree to follow the terms and conditions of the auction and sale process as set forth by GovDeals.com.

NOW, THEREFORE BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey that the attached list of surplus equipment assets shall be sold to the highest bidder through the GovDeals.com internet auction site.

CERTIFICATION

I, John Cornue, Deputy Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on March 18, 2018.

John Cornue, Deputy Clerk

Lot #2019-1-1:

Three (3) Netgear wireless routers with no certification to functionality.

Manufacturer	Model	Serial Number
Netgear	WGR614	1SV288750456F
Netgear	WGR614	1SV2887V04574
Netgear	WGR614	1SV2887X04568

Lot #2019-1-2:

One (1) HP Proliant ML350 G4P Server (Serial # USE610N5Q7). Equipped with 3.5" floppy drive, CD-ROM drive, cabinet rails, and power cord. This unit does not come with hard drives. There is no certification to functionality.

Lot #2019-1-3:

One (1) HP Proliant ML370 Server with G4 Xeon processor (Serial # USE453A04D). Equipped with DVD-ROM drive, cabinet rails, and power cord. This unit does not come with hard drives. There is no certification to functionality.

Lot #2019-1-4:

One (1) HP Proliant ML350 G4 Server (Serial # USM53301SY). Equipped with CD-ROM drive, cabinet rails, and power cord. This unit does not come with hard drives. There is no certification to functionality.

Lot #2019-1-5:

Eleven (11) HP Laserjet 13x black print cartridges for HP Laserjet printer model 1300. These cartridges are unopened in their original packaging.

Lot #2019-1-6:

Three (3) HP Laserjet 96A black print cartridges for HP Laserjet printer models 2100-2200. These cartridges are unopened in their original packaging.

Lot #2019-1-7:

Three (3) HP Laserjet C4191A black print cartridges for HP Laserjet printer models 4500-4550. These cartridges are unopened in their original packaging.

One (1) HP Laserjet C4194A yellow print cartridge for HP Laserjet printer models 4500-4550. This cartridge is unopened in its original packaging.

One (1) HP Laserjet C4192A cyan print cartridge for HP Laserjet printer models 4500-4550. This cartridge is unopened in its original packaging.

One (1) HP Laserjet C4193A magenta print cartridge for HP Laserjet printer models 4500-4550. This cartridge is unopened in its original packaging.

Lot #2019-1-8:

Five (5) Oki B4300 series black toner cartridges, model number 42102901. These cartridges are unopened in their original packaging.

Three (3) Okifax black toner cartridges, model number 52106701. These cartridges are unopened in their original packaging.

One (1) Okidata black toner cartridge kit, model number 52104201. This kit is unopened in its original packaging.

Three (3) Brother black toner cartridge, model number TN-250. These cartridges are unopened in their original packaging.

One (1) Oki Image Drum (black) for Oki B4100/B4200/B4300 series printers. This is unopened in its original packaging.

Lot #2019-1-9:

One (1) Samson MDR16 analog mixing board with no certification to functionality.

Lot #2019-1-10:

One (1) Netgear Rangemax wireless router with no certification to functionality.

Manufacturer	Model	Serial Number
Netgear	Rangemax WPN824	15S35C7M06E58

Lot #2019-1-11:

One (1) D-link wireless router with no certification to functionality.

Manufacturer	Model	Serial Number
D-link	DIR-825	QBLH1C4003442

Lot #2019-1-12:

Two (2) Microsoft Elite Natural USB-PS/2 keyboards with no certification to functionality. These are unopened in their original packaging.

Lot #2019-1-13:

Three (3) Cisco 2900 series routers with no certification to functionality.

Manufacturer	Model	Serial Number
Cisco	2901	FJC1941A2LZ
Cisco	2901	FJC1941A2RR
Cisco	2901	FJC1941A2M1

Lot #2019-1-14:

One (1) HP Laserjet C4092A black print cartridge for HP Laserjet printer model 1100. This cartridge is unopened in its original packaging.

Lot #2019-1-15:

One (1) HP Laserjet C4197A fuser kit HP C4500 series printers. This is unopened in its original packaging.

Lot #2019-1-16:

Twelve (12) Panasonic Toughbook rugged laptops with no certification to functionality. This lot includes seven (7) AC power cords for these machines.

Manufacturer	Model	Serial Number
Panasonic	CF-30FASAXAM	9AKSB23293
Panasonic	CF-30FASAXAM	9AKSB23304
Panasonic	CF-30FASAXAM	9AKSB23257
Panasonic	CF-30FASAXAM	9AKSB23277
Panasonic	CF-30FASAXAM	9AKSB23291
Panasonic	CF-30FASAXAM	9AKSB23268
Panasonic	CF-30FASAXAM	9AKSB23296
Panasonic	CF-30FASAXAM	9AKSB23308
Panasonic	CF-30FASAXAM	9AKSB23282
Panasonic	CF-30FASAXAM	9AKSB23299
Panasonic	CF-30FASAXAM	9AKSB23272
Panasonic	CF-30FASAXAM	7KKYA86555

Lot #2019-1-17:

One (1) HP Printer with no certification to functionality. This printer is known to disconnect from network environments but appears to function as a local printer.

Manufacturer	Model	Serial Number
HP	P2035N	VNB3C37451

Lot #2019-1-18:

One (1) HP Thinclient with power cord with no certification to functionality.

Manufacturer	Model	Serial Number
HP	T5565	CNW143110H

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RESOLUTION 2019-07

CLOSING OF MEETING PURSUANT TO OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, the Board is allowed to engage in an Executive (Closed) Session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in Executive (Closed) Session; and,

WHEREAS, it is necessary for the Board to discuss various matters regarding personnel, contracts and/or litigation or legal matters and, accordingly, these matters are eligible for discussion by the Board in an Executive (Closed) Session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1, Township of Mount Laurel, Burlington County, New Jersey as follows:

1. The regular meeting of March 18, 2019 is hereby closed to the public and will be reopened at such time as the discussions held in Executive (Closed) Session have been completed.
2. The minutes of the Executive (Closed) Session will be revealed to the public at such time as the matters discussed have been resolved.

CERTIFICATION

I, John Cornue, Deputy Clerk of the Mount Laurel Board of Fire Commissioners, Fire District #1, Mount Laurel, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on March 18, 2019.

John Cornue, Deputy Clerk