

**MOUNT LAUREL FIRE DISTRICT #1**  
**BOARD OF FIRE COMMISSIONERS**  
**REGULAR MEETING MINUTES**  
December 18, 2017  
Fire Department Headquarters Station  
Meeting Minutes #15

**IN ATTENDANCE:**

1. Commissioner Ridenour
2. Commissioner Roura
3. Commissioner Shestack
4. Commissioner Cornue
5. Commissioner Hamilton
6. Chief of Department Colucci
7. Deputy Chief Burnett (Administrative)
8. Deputy Chief Evans (Operational)

**NOT IN ATTENDANCE:**

1. Solicitor Braslow

The meeting was called to order by Commissioner Ridenour at 8:00 PM.

The Pledge of Allegiance was recited and a moment of silence observed.

Public announcements were read by Commissioner Hamilton.

**APPROVAL OF MINUTES:**

Commissioner Roura made a motion to approve the Special Meeting Minutes of December 4, 2017 that was seconded by Commissioner Shestack. The motion was unanimously approved by the Board.

**ADOPTION OF RESOLUTIONS:**

Resolution #2017-54 "Appointment of Luke A. Muzyka as an 'Active' Member of the Fellowship Fire Company #2, and the Mount Laurel Fire Department" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Cornue. The motion was unanimously approved by the Board.

Resolution #2017-55 "Appointment of Johnathan R. McConomy as an 'Active' Member of the Fellowship Fire Company #2, and the Mount Laurel Fire Department" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Shestack. The motion was unanimously approved by the Board.

Resolution #2017-56 "Appointment of Peter K. Keough as an 'Active' Member of the Fellowship Fire Company #2, and the Mount Laurel Fire Department" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Shestack. The motion was unanimously approved by the Board.

The Board took a brief recess at 8:11 PM so that the families of the new members could take pictures. The Board reconvened the meeting at 8:32 PM.

Captain Einstein reported on the Santa run, and thanked everyone for their help. He stated he did it a little different this year in that he would stop the engine and get out to greet the groups of people waiting on corners. It was more of a personal touch and would like for all to try it out next year. The Board was pleased with the outcome and thanked everyone.

**ADOPTION OF RESOLUTIONS:**

- Resolution #2017-57 "Authorization for 2017 Budget Transfers"
- Resolution #2017-58 "Cancellation of Fiscal Year 2017 Unexpended Appropriations"
- Resolution #2017-59 "Designation of the Official Newspapers of the Mount Laurel Fire District #1 for Fiscal Year 2018"
- Resolution #2017-60 "Authorizing the Award of Purchase Orders for Materials and Supplies Purchased Under Contract by the State Division of Purchase and Property Pursuant to N.J.S.A. 40A:11-12"
- Resolution #2017-61 "Appointment of Career Employees for the Year 2018"
- Resolution #2017-62 "Adoption of Temporary Budget for Fiscal Year 2018"
- Resolution #2017-65 "Resolution Authorizing the Award of a Non-Fair and Open Contract for General Legal Counsel Services in Fiscal Year 2018 to Richard M. Braslow, Esq."
- Resolution #2017-66 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Municipal Accounting & Auditing Services in Fiscal Year 2018 to Bowman & Company, LLP"
- Resolution #2017-67 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Labor Counsel Services in Fiscal Year 2018 to Lane J. Biviano, Esq."
- Resolution #2017-68 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Investigative Special Counsel Services in Fiscal Year 2018 to Barker, Gelfand & James, PC"
- Resolution #2017-69 "Resolution Authorizing the Award of a Non-Fair and Open Contract for FLSA & FMLA Counsel Services in Fiscal Year 2018 to Capehart & Scatchard, P. A."
- Resolution #2017-70 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Architectural Consulting & Construction Planning / Management Services in Fiscal Year 2018 to New Road Construction Management Company, Inc."
- Resolution #2017-71 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Civil Engineering Services in Fiscal Year 2018 to Dante Guzzi Engineering Associates, LLC"
- Resolution #2017-72 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Architectural, Structural, M.P. & E. & Roof Design Consulting & Services in Fiscal Year 2018 to The Design Collaborative Architects & Planners, P. A."
- Resolution #2017-73 "Resolution to Approve the 2017 LOSAP Program Certified List of Eligible Volunteer Members"

With the exception of Resolution #2017-63 and Resolution #2017-64, Commissioner Hamilton read by title Resolution #2017-57 through Resolution #2017-73. Commissioner Roura made a motion to approve the resolutions read by title that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

A lengthy discussion was held on Resolution #2017-63, reviewing the five (5) scenarios that were discussed at length during the December 4, 2017 Special Board Meeting. With minor changes the Board agreed to go with scenario number five (originally scenario # one). Commissioner Roura made a recommendation that the Clerk read the resolution in its entirety and then poll the Board.

Resolution #2017-63 "2018 Budget Resolution, Mount Laurel Fire District #1, Fiscal Year: From January 1, 2018 to December 31, 2018" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

Commissioner Hamilton polled the Board: Commissioner Shestack – Aye, Commissioner Roura – Aye, Commissioner Ridenour – Aye, Commissioner Cornue – Aye, Commissioner Hamilton – Aye.

A lengthy discussion was held on Resolution #2017-64, reviewing and comparing insurance quotes and their deductibles.

Resolution #2017-64 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Insurance Broker Services in Fiscal Year 2018 to Arthur J. Gallagher & Company" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

A lengthy discussion was held on the topic of shared services with other municipal agencies regarding opportunities to become more efficient and identify cost savings measures within the township.

**FINANCIAL MATTERS:**

Commissioner Roura reported that he had reviewed the December monthly bills and found them all to be in order. He then made a motion to approve the bills totaling \$90,955.26 that was seconded by Commissioner Shestack. The motion was unanimously approved by the Board.

**MONTHLY REPORT BY THE DEPUTY CHIEF / ADMINISTRATOR:**

The Administrator had submitted his monthly report to the Board for their review prior to the meeting. He stated the account clerk has been working out well and assisting with the year-end closing.

**BOARD QUESTIONS FOR THE CHIEF OF DEPARTMENT:**

Chief of Department Colucci had submitted his monthly report to the Board for their review prior to the meeting. There were no questions or comments. He reported that the department will be moving away from Microsoft and going to Google Suite. It will reduce cost and expand services for our members. He thanked the Mount Laurel Firefighters' Foundation in the way their mission was written, it allowed us to use the 501c-3 tax-exempt status to use the Google Suite at no cost to the department.

Commissioner Roura thanked Buckeye for their donation to the Mount Laurel Firefighters' Foundation.

**OTHER MATTERS:**

Chief Colucci stated he and Commissioner Roura met with the township regarding shared services, of which we discussed at length earlier in this meeting. The next meeting is February 12<sup>th</sup>.

**COMMENTS OF FIRE COMMISSIONERS:**

Commissioner Cornue wished everybody a good holiday season and a Merry Christmas. He is looking forward to the New Year in that it keeps us healthy and strong.

Commissioner Shestack wished the same, and then stated Assembly Woman Elect Murphy was planning to attend tonight's meeting but had other obligations. He stated she will be at our January meeting to let us know there are four bills worth sponsoring. He ran them by Solicitor Braslow and was told they are very good for the Fire District. She lives in Mount Laurel and is very pro-fire districts. He referred to a township resident, Jeffrey Magacini, who is interested in the workings of the Fire District and is contemplating helping us out in the future in some capacity. He has a lot of fire service, EMS and medical training, and then welcomed him to the meeting.

Commissioner Hamilton thanked everybody that worked on the budget, the need to get it passed, but expressed concerns of interest rates increasing and the effect that would have on future bonds for new apparatus. He then wished everyone happy holidays and a great New Year.

Commissioner Ridenour thanked everybody for their hard work, a Merry Christmas, and Happy New Year.

Commissioner Shestack thanked President Moyer for their support.

**PUBLIC PARTICIPATION:**

Jeffrey Magacini stated the meeting was very educational and thanked the Board for allowing him to attend.

President Moyer, on behalf of Local 4408, wished everybody a happy holiday season and a Happy New Year. He thanked everyone for a great 2017, enjoys the working relationship the Local has with the current Board, and hopes to carry that over into 2018.

Resolution #2017-74           “Closing of Meeting Pursuant to Open Public Meetings Act”. A motion to approve the resolution was made by Commissioner Roura that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

Commissioner Roura made a motion to adjourn the meeting that was seconded by Commissioner (sounded like) Shestack not Commissioner Hamilton (to me). The motion was unanimously approved by the Board.

**THE OPEN SESSION ENDED AT 10:13 PM.  
A CLOSED SESSION BEGAN AT 10:15 PM.  
THE CLOSED SESSION ENDED AT 10:25 PM.**

**THE MEETING ADJOURNED AT 10:25 PM.**