

MOUNT LAUREL FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
January 15, 2018
Fire Department Headquarters Station
Meeting Minutes #1

IN ATTENDANCE:

1. Commissioner Cornue
2. Commissioner Ridenour
3. Commissioner Roura
4. Commissioner Shestack
5. Commissioner Hamilton
6. Chief of Department Colucci
7. Deputy Chief Burnett (Administrative)
8. Deputy Chief Evans (Operational)
9. Solicitor Braslow

The meeting was called to order by Commissioner Ridenour at 8:00 PM.

The Pledge of Allegiance was recited and a moment of silence observed.

Public announcements were read by Commissioner Hamilton.

Commissioner Shestack introduced Assemblywoman Carol Murphy who was in attendance and has been a Mount Laurel resident for many years. Assemblywoman Carol Murphy was sworn in last week representing the 7th Legislative District .

Commissioner Shestack made a motion to Open the Public Hearing on the 2018 Budget that was seconded by Commissioner Roura. The motion was unanimously approved.

Chief Colucci reported that we received conditional approval on our budget with recommended changes made by the state. Commissioner Shestack said with the recommended changes it was only a 1.75% increase on appropriations from 2017.

ADOPTION OF RESOLUTIONS:

Resolution #2018-01 "Authorization for the Board of Fire Commissioners to Amend 2018 proposed budget by Title" Commissioner Roura made a motion to approve the resolution read by title that was seconded by Commissioner Shestack. The motion was unanimously approved by the Board.

Commissioner Shestack asked a few procedural questions. Chief Colucci replied once he gets all signatures he will send the budget up to the state, of which they are already reviewing the revisions that were sent that he had received conditional approval Friday.

Commissioner Shestack made a motion to close the public hearing on the 2018 budget that was seconded by Commissioner Roura. The motion was unanimously approved by the Board.

ADOPTION OF RESOLUTIONS:

Resolution #2018-02 "Authorization for the Board of Fire Commissioners to read Budget by Title" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Shestack. The motion was unanimously approved by the Board.

Resolution #2018-03 "2018 Adopted Budget Resolution Mount Laurel Fire District #1, Fiscal Year: From January 1, 2018 to December 31, 2018" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Shestack. The motion was unanimously approved by the Board.

Resolution #2018-04 "Authorized Signatories for Bank Accounts" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

Resolution #2018-05 "Resolution to Approve the 2017 LOSAP Program Final Certified List of Eligible Volunteer Members"
Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

Resolution #2018-06 "Approval of Addendum (A) Position of Account Clerk (part-time) to Support Staff Shop Collective Bargaining Agreement 2017-2019. Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

APPROVAL OF MINUTES:

Regular meeting of December 18, 2017 (prepared but not reviewed yet)

FINANCIAL MATTERS:

Commissioner Roura reported that he had reviewed the December 2017 and January 2018 monthly bills and found nothing out of the ordinary. He did point out they are a little higher than normal due to the beginning of the year with \$125,000 in insurance payments, and the LOSAP payment. Commissioner Roura made a motion to approve the monthly bills totaling \$236,324.65 that was seconded by Commissioner Shestack. The motion was unanimously approved by the Board.

MONTHLY REPORT BY DEPUTY CHIEF/ADMINISTRATOR:

The Administrator had submitted his monthly report to the Board for their review prior to the meeting. He stated that the Account Clerk position has been a huge asset.

He reported that he has been in consultation with our construction management company New Road to commence with the close out process of the remaining open contracts (Peunte and DEC electric) for the 2014 Facilities Maintenance Bond Referendum.

BOARD QUESTIONS FOR THE CHIEF OF DEPARTMENT:

Chief Colucci did not submit his monthly report to the Board due to budget preparations. There were no questions or comments. He reported that 3635 has been dropped off at Fire Line to commence bucket repairs.

Chief Colucci referred to the new Google G Suite, and hopes to make that transition by March 5.

Chief Colucci informed the Board of an incident that occurred over the weekend where a victim was trapped in a vehicle. With the assistance of paramedics, bystanders, and Battalion Chief Fox they were able to extricate the victim from the vehicle before it was consumed in flames. Its reported that the individual is doing fine.

Chief Colucci reported that the department had just over 3,100 calls in 2017, and all business inspections were closed out.

Commissioner Ridenour said he appreciates what the Chiefs did in preparing the budget.

STANDING COMMITTEE REPORTS:

Building & Grounds: Commissioner Ridenour reported that Chief Burnett has been dealing with the general contractor regarding a past tense issue with mold discovered in one of the stations. Chief Burnett stated the mold had been remediated and at the time that it was discovered and later believed linked back to the contractor. He is optimistic to meet with them in hopes of coming to an agreement towards resolution.

Chief Burnett then reported that we are having an issue with the humidifier at 361. We had our HVAC contractor assess the unit who indicated it could be damaged along with installation issues. He said we are working with our construction managing company and the general contractor to resolve the matter.

Chief Burnett informed the Board that we received a change order credit approval on the generator installation issue at 362. We are trying to close out all these projects to determine remaining funds to utilize on other projects that had been identified.

COMMENTS OF FIRE DISTRICT PROFESSIONALS:

Solicitor Braslow stated we are still waiting to see who the director is going to be at DCA.

COMMENTS OF FIRE COMMISSIONERS:

Commissioner Roura referred to the change in the date and time of our meetings. It was decided to stay with the third Monday of the month but the start time will change to 7:00 PM. This will be discussed further at the March reorganization.

PUBLIC PARTICIPATION:

Assemblywoman Murphy informed the Board that if they ever needed help getting any information from DCA don't hesitate to ask.

Resolution #2018-07 "Closing of Meeting Pursuant to Open Public Meetings Act". A motion to approve the resolution was made by Commissioner Roura that was seconded by Commissioner Shestack. The motion was unanimously approved by the Board.

Commissioner Roura made a motion to adjourn the meeting that was seconded by Commissioner Cornue. The motion was unanimously approved by the Board.

**THE OPEN SESSION ENDED AT 8:38 PM.
A CLOSED SESSION BEGAN AT 8:40 PM.
THE CLOSED SESSION ENDED AT 8:52 PM.**

THE MEETING ADJOURNED AT 8:52 PM.