

MOUNT LAUREL FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
December 17, 2018
Fire Department Headquarters Station
Meeting Minutes #15

IN ATTENDANCE:

1. Commissioner Ridenour
2. Commissioner Roura
3. Commissioner Hamilton
4. Chief of Department Colucci
5. Deputy Chief Burnett (Administration)
6. Deputy Chief Evans (Operational)

NOT IN ATTENDANCE:

1. Commissioner Shestack
2. Commissioner Cornue
3. Solicitor Braslow

The meeting was called to order by Commissioner Ridenour at 7:01 PM.

The Pledge of Allegiance was recited and a moment of silence observed.

Public announcements were read by Commissioner Hamilton.

ADOPTION OF RESOLUTIONS:

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| Resolution #2018-52 | "Provisional Promotion of Martin J. Gaynor to the position of Fire Captain for the Year 2019" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Hamilton. |
| Resolution #2018-53 | "Promotion of James C. Moyer to the position of Fire Lieutenant for Year 2019" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Hamilton. |
| Resolution #2018-54 | "Appointment of Miguel Rivera to Active Membership in the Fellowship Fire Company #2 and the Mount Laurel Fire Department" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Hamilton. |
| Resolution #2018-55 | "Appointment of Ryan Juengert to Active Membership in the Fellowship Fire Company #2 and the Mount Laurel Fire Department" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Hamilton. |
| Resolution #2018-56 | "Appointment of Michael Verzicco to Active Membership in the Fellowship Fire Company #2 and the Mount Laurel Fire Department" Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Hamilton. |

At 7:21 PM a brief recess for family members to take photographs and resumed at 7:38 PM.

Commissioner Roura made a motion to Open the Public Hearing on 2019 Budget that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

Resolution #2018-57 "Authorization for the Board of Fire Commissioners to read Budget by Title"
Commissioner Roura made a motion to approve the resolution that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

DC Burnett said the budget was sent to the state, of which they recommended a few minor adjustments thus approving the budget that was submitted. Commissioner Roura said these adjustments did not change the bottom line total. There were no discussions or comments from the Board or the public (no one was in attendance).

Commissioner Roura made a motion to close the Public Hearing on the 2019 Budget that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

Resolution #2018-58 "2019 Adopted Budget Resolution, Mount Laurel Fire District #1, Fiscal Year: From January 1, 2019 to December 31, 2019" Commissioner Roura made a motion to approve the resolution read by title that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board. Commissioner Roura - Aye, Commissioner Hamilton - Aye and Commissioner Ridenour - Aye

Resolution #2018-59 "Authorization for 2018 Budget Transfers" Commissioner Roura made a motion to approve the resolution read by title that was seconded by Commissioner Hamilton.

Resolution #2018-60 "Designation of the Official Newspapers of the Mount Laurel Fire District #1 for Fiscal Year 2019"

Resolution #2018-61 "Authorizing the Award of Purchase Orders for Materials and Supplies Purchased Under Contract by the State Division of Purchase and Property Pursuant to N.J.S.A. 40A:11-12"

Resolution #2018-62 "Appointment of Career Employees for the Year 2019"

Resolution #2018-63 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Insurance Broker Services in Fiscal Year 2019 to Arthur J. Gallagher & Company"

Resolution #2018-64 "Resolution Authorizing the Award of a Non-Fair and Open Contract for General Legal Counsel Services in Fiscal Year 2019 to Richard M. Braslow, Esq."

Resolution #2018-65 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Municipal Accounting & Auditing Services in Fiscal Year 2019 to Bowman & Company, LLP"

Resolution #2018-66 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Labor Counsel Services in Fiscal Year 2019 to Lane J. Biviano, Esq."

Resolution #2018-67 "Resolution Authorizing the Award of a Non-Fair and Open Contract for Investigative Special Counsel Services in Fiscal Year 2019 to Barker, Gelfand & James, PC"

Resolution #2018-68 "Resolution Authorizing the Award of a Non-Fair and Open Contract for FSLA & FMLA Counsel Services in Fiscal Year 2019 to Capehart & Scatchard, P. A."

Resolution #2018-69 "Resolution to Approve the 2018 LOSAP Program Certified List of Eligible Volunteer Members"

Commissioner Hamilton read by title Resolution #2018-59 through Resolution #2018-69. Commissioner Roura made a motion to approve the resolutions read by title that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

APPROVAL OF MINUTES:

Regular Meeting Minutes of November 19, 2018 and Special Meeting of December 3, 2018 have been prepared but not yet reviewed.

FINANCIAL MATTERS:

Commissioner Roura reported he reviewed the December 2018 monthly bills and found them all to be in order. He then made a motion to approve the monthly bills totaling \$930,750.03 that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

MONTHLY REPORT BY DEPUTY CHIEF - ADMINISTRATION:

The Deputy Chief had submitted his monthly report to the Board for their review prior to the meeting. He reported the state approved the budget and that Jenn did nice work on it. He also reported that we are still working on the maintenance bond, we've completed the year end Stipend and LOSAP awards, and we are moving along with the P-cards.

BOARD QUESTIONS FOR THE CHIEF OF DEPARTMENT:

Chief of Department Colucci had submitted his monthly report to the Board for their review prior to the meeting; he had nothing for Closed Session. He reported that the Santa run was labor intensive. It seems we can't seem to please everybody. Commissioner Ridenour thanked Chief Fox setting up the GPS Santa tracking for this event.

There were no further questions or comments.

STANDING COMMITTEE REPORTS:

None

OTHER MATTERS:

None

COMMENTS OF FIRE DISTRICT PROFESSIONALS:

Absent

COMMENTS OF FIRE COMMISSIONERS:

Happy Holidays and Merry Christmas to everyone.

PUBLIC PARTICIPATION:

No one was in attendance.

Resolution #2018-70 "Closing of Meeting Pursuant to Open Public Meetings Act". **[There was no need for a Closed Session]**

Commissioner Roura made a motion to adjourn the meeting that was seconded by Commissioner Hamilton. The motion was unanimously approved by the Board.

THE OPEN SESSION ENDED AT: N/A
A CLOSED SESSION BEGAN: No Closed Session

THE MEETING ADJOURNED AT 7:54 PM.